

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
February 13, 2018 Minutes

Supervisor Patterson called the meeting to order at 1:00 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Duane Walker and Patricia Frost. Others in attendance were James McKindles, Doug Phelps, Tom Anglin, Ray Stemple and Irv Dedow.

Approval of Agenda: Duane Walker made a motion to approve the meeting agenda, Patricia Frost supported the motion. Five aye votes, motion carried.

January 9, 2017 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes, Emilie Stawiarski made a motion to approve the minutes as written, Patricia Frost supported the motion. Five aye votes, motion carried

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of January 2018, Archie Patterson supported the motion. Five aye votes, motion carried.

Correspondence: Supervisor Patterson received correspondence from: Presque Isle Electric and Gas regarding trimming of utilities easements.

Clerk Rossetto received correspondence from 1. Elan City Road Signs. 2. Michigan Treasury report for any township retirement systems and retiree health care systems. 3. County Clerk to order cemetery flags (2 doz.).

Treasurer's Report: Treasurer Stawiarski gave an activity report of the January 2018 financial statement. Fund balances ending January 31, 2018 were:

1.	General Fund Savings Account	\$131,155.90
2.	General Fund Checking Account	287.42
3.	CD (Savings) Account	134,238.37
4.	Township Building Fund	<u>20,047.36</u>
5.	Total (All Accounts)	\$285,729.05

A tag report was presented showing income and expense from April 1st through January 31st for fiscal year 2017/2018. Treasurer Stawiarski reported that 1723 (92.8%) of the 2017 winter taxes have been paid and processed. 7.2% of winter taxes and 1.3% of summer taxes are still outstanding.

Clerk's Report: Clerk Rossetto stated that the January 9, 2018 minutes, the financial statement, balance sheet and check register ending January 31, 2018 are available. The notice for the March 2018 Board of Review will appear in the Presque Isle Advance Newspaper starting February 22, 2018. Notice of the Public Hearing for the 2018/2019 township budget will be published March 8, 2018.

Trustee's Report: Trustee Walker gave a report of the Onaway Area Ambulance Service meeting held January 24, 2018. The new office desk is under construction. There was a total of 45 runs for December 2017. The 2018/2019 Budget with a five year plan was presented and approved.

Assessor's Report: Supervisor Patterson gave the Assessor's report: Personal property statements were mailed on January 10, 2018. The assessment notices for real properties will be mailed February 20, 2018 which meets the required 14 days prior to the March Board of Review. The land value, sales map and printed assessment roll will be ready and presented at the March Board of Review Organizational meeting.

Supervisor's Report: The Rogers City Area Ambulance Services Authority will meet on February 14, 2018. Two Board of Review members will be attending MTA training this month. In addition Irv Dedow, Ray Stemple and Archie Patterson will attend the Northeast Michigan Assessors Association training related to the Board of Review and assessing in West Branch on February 23, 2018. Treasurer Stawiarski gave Board of Review documents to Chairperson, Irv Dedow and Supervisor Patterson for processing at the upcoming Board of Review in March. In addition, a list of four emails from taxpayers (previously forwarded to the Assessor) were given to Dedow and Patterson as a reminder to process as well.

New Business: **A. 2018/2019 Budget,** the draft 2018/2019 Township Budget was distributed to the board members for review, before the Public Hearing on March 13, 2018.

B. Onaway Area Ambulance Service Budget, Duane Walker explained the revenue and expenses of the 2018/2019 OAAS budget. After a brief discussion Archie Patterson made a motion to accept the OAAS budget, Beverly Rossetto supported the motion. Five yes votes, motion carried.

C. Ocqueoc/Bearinger Fire Department Budget: The Township Board reviewed the budget and comments were made regarding the requested Capital Outlay items (washer & dryer). The Fire Department budget will be finalized for approval at the Tri-Board meeting March 1, 2018.

D. Nomination to fill the vacancy on the Board of Review: Supervisor Patterson introduced Tom H. Anglin. Mr. Anglin gave a summary of his employment background and talked about his interest to serve the community. Supervisor Patterson made the motion to accept Tom Anglin on the Board of Review committee, seconded by Treasurer Stawiarski. Five yes votes; motion carried.

E. Board of Review Oath of Office: Clerk Rossetto administrated the oath of office to Mr. Anglin to become a member of the Board of Review.

F. Northeast Michigan Assessors Association Training: Duane Walker made a motion to approve three members, Irv Dedow, Archie Patterson and Ray Stemple, to attend the NEMAA training in Gaylord, Michigan, February 23, 2018. Motion was supported by Emilie Stawiarski. Roll call vote: voting yes were Patricia Frost, Emilie Stawiarski, Duane Walker, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

G. Election Equipment Grant Resolution: Clerk Rossetto read resolution 2018-001 requesting a grant from the State of Michigan for the payment of the new election equipment system to be implemented in 2018. Archie Patterson made a motion to adopt resolution 2018-001, Duane Walker supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Duane Walker, Archie Patterson and Beverly Rossetto. Resolution 2018-001 was adopted and will be submitted to the State of Michigan Treasurer.

H. Bi-annual Township Audit Bid: Clerk Rossetto presented a bid for the sum of One Thousand Nine Hundred Fifth (\$1,950.00) from JW Kieliszewski CPA. Jim McKindles inquired if bids for the audit had been advertised. Emilie Stawiarski made a motion to table this decision until ads could be placed in the Presque Isle Advance and Alpena Newspapers, motion was supported by Archie Patterson. Roll call vote: Voting yes were Emilie Stawiarski, Archie Patterson, Duane Walker and Patricia Frost. Voting no was Beverly Rossetto. Four yes votes, motion carried.

Public Comment: Jim McKindles asked if paper ballots would be used with the new election voting equipment. Clerk Rossetto responded yes.

Being no further comments, Duane Walker made a motion to adjourn the meeting, motion supported by Patricia Frost. Five aye votes, motion carried. Meeting adjourned at 1:53pm.

Next regular Township Board meeting will be held, Tuesday, March 13, 2018 at 6:30pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk